

# Agenda

6.30 pm

Monday, 23 January 2017

Council Offices, Knowle Green, Staines-upon-Thames

TW18 1XB



## Discussion

- Roles and Responsibilities in Flood Risk Management
- Highways Update
- Representation on Joint Committee Partnerships and Task Groups

## You can get involved in the following ways

### ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the joint committee a question about it. The joint committee provides an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, it will make arrangements for you to receive an answer either before or at the next formal meeting.

### ***Write a question***

You can also put your question to the joint committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

### ***Sign a petition***

If you live, work or study in Spelthorne and have a local issue of concern, you can petition the joint committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## Attending the Joint Committee meeting

Your Partnership Officer is here to help.

*email:* [yvette.ortel@surreycc.gov.uk](mailto:yvette.ortel@surreycc.gov.uk)/[georgie.lloyd@surreycc.gov.uk](mailto:georgie.lloyd@surreycc.gov.uk)

*Tel:* 01932 795120

*Website:* [www.surreycc.gov.uk/spelthorne](http://www.surreycc.gov.uk/spelthorne)



Follow [@SpelthorneLC](https://twitter.com/SpelthorneLC) on Twitter

This is a meeting in public.

Please contact **Yvette Ortel/Georgie Lloyd Community Partnership & Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, eg access**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

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## **Surrey County Council Appointed Members**

Mrs Denise Saliagopoulos, Staines (Chairman)  
Mr Ian Beardsmore, Sunbury Common and Ashford Common  
Mrs Carol Coleman, Ashford  
Mr Robert Evans, Stanwell and Stanwell Moor  
Mr Tim Evans, Lower Sunbury and Halliford  
Ms Denise Turner-Stewart, Staines South and Ashford West  
Mr Richard Walsh, Laleham and Shepperton

## **Borough Council Appointed Members**

Cllr Ian Harvey, Sunbury East (Vice Chairman)  
Cllr Sandra Dunn, Halliford and Sunbury West  
Cllr Mark Francis, Staines  
Cllr Alison Griffiths, Sunbury Common  
Cllr Naz Islam, Ashford Town  
Cllr Richard Smith-Ainsley, Laleham & Shepperton Green  
Cllr Howard Williams, Ashford Common

Spelthorne Chief Executive  
**Roberto Tambini**

SCC Chief Executive  
**David McNulty**

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.















It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.

Thank you for your co-operation

				
Denise Saliagopoulos (Chairman) <a href="mailto:denise.saliagopoulos@surreycc.gov.uk">denise.saliagopoulos@surreycc.gov.uk</a> <i>Staines</i>	Ian Harvey (Vice-Chairman) <a href="mailto:clr.harvey@spelthorne.gov.uk">clr.harvey@spelthorne.gov.uk</a> <i>Sunbury East</i>	Ian Beardsmore <a href="mailto:ian.beardsmore@surreycc.gov.uk">ian.beardsmore@surreycc.gov.uk</a> <i>Sunbury Common &amp; Ashford Common</i>	Carol Coleman <a href="mailto:carol.coleman@surreycc.gov.uk">carol.coleman@surreycc.gov.uk</a> <i>Ashford</i>	Sandra Dunn <a href="mailto:clr.dunn@spelthorne.gov.uk">clr.dunn@spelthorne.gov.uk</a> <i>Halliford and Sunbury West</i>
				
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Richard Smith-Ainsley <a href="mailto:clr.smith-ainsley@spelthorne.gov.uk">clr.smith-ainsley@spelthorne.gov.uk</a> <i>Laleham and Shepperton Green</i>	Denise Turner-Stewart <a href="mailto:denise.turnerstewart@surreycc.gov.uk">denise.turnerstewart@surreycc.gov.uk</a> <b>Staines South &amp; Ashford West</b>	Richard Walsh <a href="mailto:richard.walsh@surreycc.gov.uk">richard.walsh@surreycc.gov.uk</a> <i>Laleham &amp; Shepperton</i>	Howard Williams <a href="mailto:clr.williams@spelthorne.gov.uk">clr.williams@spelthorne.gov.uk</a> <i>Ashford Common</i>	

For councillor contact details, please visit visit:  
[democracy.spelthorne.gov.uk](http://democracy.spelthorne.gov.uk) or [www.surreycc.gov.uk/spelthorne](http://www.surreycc.gov.uk/spelthorne)

**1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2 MINUTES FROM THE FINAL LOCAL COMMITTEE MEETING**

(Pages 1 - 6)

To approve the Minutes of the previous, final Local Committee meeting as a correct record.

**3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

**NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

**4 CHAIRMAN'S ANNOUNCEMENTS**

To receive any Chairman's announcements.

*Agenda item only*

**5 SPELTHORNE BOROUGH COUNCIL LEADER & VICE CHAIRMAN'S ANNOUNCEMENTS**

To receive any Spelthorne Council Leader and Vice Chairman's announcements.

*Agenda item only*

**6 PETITIONS & PETITION RESPONSES**

To receive any petitions in accordance with Standing Order 14.1. Notice must be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's or Spelthorne Borough Council's e-petitions website as long as the minimum number of signatures has been reached 14 days before the meeting.

*No petitions were received for this meeting.*

**7 WRITTEN MEMBER QUESTIONS**

To receive any written questions from members under Standing Order

13. The deadline for members' questions is 12 noon four working days before the meeting, by email to the Community Partnership and Committee Officer.

## **8 WRITTEN PUBLIC QUESTIONS**

To answer any questions from residents or businesses within Spelthorne borough area in accordance with Standing Order 14.2. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

## **9 ROLES AND RESPONSIBILITIES IN FLOOD RISK MANAGEMENT**

Presentation from Tom Pooley, SCC Flood Risk and Network Resilience Team

*Agenda item only*

## **10 DECISION TRACKER (FOR INFORMATION) (Pages 7 - 8)**

To review any outstanding decisions from the Local Committee.

## **11 HIGHWAYS UPDATE (EXECUTIVE FUNCTION) (Pages 9 - 50)**

To receive an update from the Highways Area Team Manager (North East).

## **12 REPRESENTATION ON JOINT COMMITTEE PARTNERSHIPS AND TASK GROUPS (EXECUTIVE FUNCTION) (Pages 51 - 78)**

To appoint Members to the various partnerships and task groups as the Joint Committee representative, during the current municipal year.

## **13 FORWARD PROGRAMME 2016/17 (Pages 79 - 80)**

To review the forward programme 2016/17 and 2017/18, indicating any further preferences for inclusion.

## **14 DATE OF NEXT MEETING**

To be held on Monday 20 March 2017 at 6.30pm in the Council Chamber, Spelthorne Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB.

(6.30pm – 7pm: Informal Public Question Time)